

**JOB DESCRIPTION**  
**Program Manager**  
**(Cure Violence Program)**

Cure The Streets (CTS) is a project of the Office of the Attorney General for the District of Columbia that aims to reduce the number and rate of shooting incidents and gun homicides in specific target neighborhoods of the District of Columbia.

Cure The Streets is a replication of the *Cure Violence* program model that originated at the University of Illinois at Chicago and launched in that city in the year 2000. The program model takes a public health approach to reducing neighborhood gun violence by: (1) identifying conflicts and sources of conflict, (2) helping to resolve those conflicts before they escalate into violence, and (3) changing community norms around conflict and violence. When shooting incidents do occur, CTS staff work to prevent retaliations and ongoing cycles of violence. CTS also aims to build community agency and cohesion by coalition building, public education, grassroots organizing, and community recreation activities designed to encourage community residents to take back public spaces and demonstrate that large numbers of neighbors can gather and socialize without violence.

---

*[Recruiting Organization's name]* is seeking an experienced manager with integrity, a professional manner and attitude, and a commitment to community service to fill the position of Program Manager with District of Columbia's Cure The Streets violence reduction initiative. This position involves leading a team of six to nine individuals in the implementation of the Cure Violence program model.

**Responsibilities**

- Complete all Cure Violence training
- Engage in ongoing learning about the program model and community violence
- Conduct morning briefings with the program outreach team (Outreach Workers and Violence Interrupters) to review conflict and violence issues in the target neighborhood and set each day's goals and activities
- Model a professional demeanor and attitude for program staff
- Provide supervision and support to the Outreach Supervisor
- Set and lead staff in pursuit of daily, weekly, and monthly goals
- Provide staff with ongoing coaching in the Cure Violence program model
- Provide staff with ongoing feedback and professional development
- Prepare program progress reports
- Ensure faithful implementation of all components of the Cure Violence program model
- Ensure that all program activities and violent incidents are documented in the Cure Violence database
- Review staff daily logs at least once each month
- Lead the neighborhood coalition and implement partnership building strategies
- Liaison with the MPD local district commander
- Serve as a liaison with the OAG Cure The Streets oversight team
- Oversee planning of CTS community activities and events, including shooting response events
- Ensure that program participants are effectively served
- Oversee design, production, and targeting of public education materials
- Conduct community organizing activities in the program target neighborhood to build community agency and cohesion

**JOB DESCRIPTION**  
**Program Manager**  
**(Cure Violence Program)**

- Attend all meetings with the OAG Violence Reduction oversight team

**Qualifications**

Cure The Streets Program Managers must be organized and experienced professionals who possess:

- A high school diploma or equivalency certificate (some college is a plus)
- At least 2-years of experience in a management or professional leadership role
- Residence in or past residence in the District of Columbia and organic familiarity with residents of the District's historically troubled neighborhoods
- Demonstrated ability to effectively supervise a staff of up to 10 individuals, most of whom have little or no experience in the legitimate world of work
- Demonstrated ability to lead a project team in mastering and applying new concepts, skills, and practices
- Excellent oral and written communication skills
- Facility with Microsoft Suite and desktop publishing
- Knowledge of database input and report generating
- Experience in community-based human service programming
- Working understanding of conflict and violence
- Knowledge of conflict mediation
- Knowledge of accepted basic counseling practices

The Office of the Attorney General for the District of Columbia is an equal opportunity employer  
Women, gender nonconforming and persons of color are encouraged to apply

Job offers will be conditional, contingent on background checks and drug screenings.